

From: Thomas Mai thomas.mai@mac.com
Subject: Expense Report Buckout Road
Date: July 10, 2019 at 06:47
To: Mark Holdom mark@holdom.com, John Gillespie jsgnow@gmail.com



Gentlemen, please find attached the expense report

Overall I need to return \$4,793.95 to John, please go through the report and double check everything. Once approved give me the bank details so I can return the remaining money.

A couple of notes:

The Spread Sheet

The spread sheet should be pretty straightforward with date, what, why, currency, amount, USD, Credit, Debit, links to receipts and notes

Invoices

As I have mentioned several times I have gotten very few invoices from Tania and never for her salaries. Therefore I have created a spreadsheet that links to receipts, payments, email correspondence etc for each item. You will see in my attached emails that I have asked for invoices numerous times.

Notes

I have left notes to transactions if I found it relevant

Currencies

Some payments are done in USD and others are paid in MXM or AUD. I have used the bank currency exchange if it was provided. Otherwise I have done a simple Google currency search.

The link to the spreadsheet is https://docs.google.com/spreadsheets/d/15WWA3l8zs3DapaAKVrgXUtrDepuD_O3Uh-Klr5hggD4/edit?usp=sharing

Let me know if you have any questions or comments

Thanks

Thomas

PS it was good to work with you guys and I wish you the best of luck with the release of the film